

## AGENDA

FOR A REGULAR MEETING ON MONDAY, APRIL 11, 2005  
OF THE BOARD OF COUNTY COMMISSIONERS OF CLEVELAND COUNTY  
CLEVELAND COUNTY FAIRGROUNDS 9:00 A.M.  
605 E. ROBINSON NORMAN, OKLAHOMA 73071

- A. Meeting called to order.
- B. Quorum call.
- C. Pledge of Allegiance.
- D. Approve minutes of the Regular Meeting of April 4, 2005, and the Special Meeting of April 5, 2005.
- E. Bid Openings: (State Law requires bids be opened in the open meeting of the Board of County Commissioners.)
  - 1. Accept, Award, and/or Reject County Bid #COM1-1257 – Lease/Purchase for one (1) or more, 2005 or newer, Front End Loader, for the Cleveland County Commissioners.
  - 2. Accept Award, and/or Reject County Bid #COM2-1258 – The Purchase of one (1) or more, new 2005 model, End Dump Semi-Trailer for the Cleveland County Commissioners.
  - 3. Accept, Award, and/or Reject County Bid #HWY-1259 – One-Year (1) Non-Encumbered Contract for Tires and Tubes. The bid term will be from the bid award date through one-year (1).
- F. Old Business:
  - 1. Discussion, Consideration, and/or Action on the Remodeling of the Courthouse at 200 S. Peters.
- G. New Business:
  - 1. Discussion, Consideration, and/or Action to Approve the Service Agreement between the Cleveland County Treasurer and Business Imaging Systems for Conversion of Tax Roll from film to Digital. This is phase 1 of a 3 phase project. There are 313 rolls of film to convert at \$0.09 per image.

2. Discussion, Consideration, and/or Action to Approve the Purchase and Maintenance Agreement between the Cleveland County Treasurer and Business Imaging Systems for update of computer system. The price of the System is \$9,269.00 and the Annual Maintenance is \$1,407.00 for a total of \$10,676.00.
3. Discussion, Consideration, and/or Action to Approve the Purchase Agreement between the Cleveland County Treasurer and Business Imaging Systems on data conversion CFW to AX CD Conversion. 114 CFW CD's at \$195.00 each will be converted to AX. Total conversion cost will be \$22,230.00.
4. Discussion, Consideration, and/or Action to Approve the Publication – Notice of Public Auction. Cleveland County District #3 Commissioner will have one (1) Chevrolet Pickup, one (1) Flatbed Truck, one (1) Tandem Dump Truck and one (1) Tractor with Boom Mower to be sold on Saturday, April 30, 2005, at 10:00 a.m., at Public Auction to be held by Larry Wells Auctioneer located at 8800 S. Hwy. 77, Noble. Notice to be published on Friday, March 15 and 22, 2005.
5. Discussion, Consideration, and/or Action to Approve the Resolution Disposing of Equipment one Kodak Startech Reader with Lens #806-1319 and #845-5198. This item is from the County Clerk's Office and was junked.
6. Discussion, Consideration, and/or Action to Approve the Resolution Determining Maximum Monthly Highway Expenditures:

T1A	\$ 232,776.80
T1C	3,375.59
T2A	1,790,866.53
T2B	73,276.12
T3	<u>911,330.43</u>
Total Unrestricted	\$ 3,011,625.47

7. Approve the March, 2005, Monthly Reports of the following:
  - a. Sandra DeSelms, County Treasurer
  - b. Dorinda Harvey, County Clerk
  - c. Denise Heavner, County Assessor
  - d. Paula Roberts, Election Board Secretary
8. Approve the following Blanket Purchase Orders:
  - a. General Fund
 

05-4562 – R2	Norman Transcript	\$ 2,500.00
05-4601 – B2B	Ben E. Keith	1,000.00

b. Highway Fund		
05-4448 – T2A	Kirby-Smith Machinery	1,500.00
05-4509 – T2A	O’Reilly Automotive	1,000.00
05-4510 – T2A	Metro Glass, Inc.	750.00
05-4511 – T2A	Mid-Continent Truck Sales	750.00
c. Health Fund		
05-4558 – MD2	Thompson Pool & Patio	400.00
05-4584 – MD2	Copelin’s Office Center	2,500.00
05-4600 – MD2	Southwinds Landscape Mge.	2,500.00
d. Sheriff’s Service Fee Fund		
05-4566 – CFB2	Leon Pierce Body Repairs	2,703.44
05-4604 – CFB2	Norman Stamp & Seal	100.00
05-4605 – CFB2	Herring’s Tire, Auto & Boats	100.00
e. Sheriff’s Revolving Fund		
05-4602 – CFBRE2	American Chemical Systems	1,200.00
05-4603 – CFBRE2	American Chemical Systems	700.00
f. Fair Board Fund		
05-4506 – FF2	Arch Wireless	75.00
05-4508 – FF2	Copelin’s Office Center	500.00
05-4514 – FF2	Creative Printing	800.00
05-4515 – FF2	Norman Transcript	3,000.00

9. Approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

05-0403 – E2	05-0250 – T2A
05-2448 – R2	05-0920 – T2A
05-3023 – F2	05-2002 – T2A
	05-2285 – T2A
05-0601 – MD2	05-2648 – T2A
05-3978 – MD2	05-2699 – T2A
	05-2912 – T2A
05-3459 – CFB2	05-3223 – T2A
	05-3383 – T2A
	05-3608 – T2A

10. Discussion, Consideration, and/or Action to Approve Emergency Purchase Order #2005-4563 to Alfred C. Brown dba Big Al’s Towing & Recovery in the amount of \$83.00 from Sheriff’s Maintenance & Operations (B2A).

11. Review, Audit, and Approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

<u>FY04/05</u>	
a. General Fund	\$ 239,975.41
b. Highway Fund	29,406.20
c. Health Fund	109,753.86
d. Sheriff's Service Fee Fund	3,326.56
e. Sheriff's Revolving Fund	539.25
f. Sheriff's Commissary Fund	1,635.05
g. County Treasurer's Certification Fee Fund	484.98
h. County Clerk's Preservation Fee Fund	13,263.00
i. Fair Board Fund	1,669.58
j. Safe Room FEMA Grant Fund	3,387.50
k. Local Emergency Planning	300.00

H. Miscellaneous Discussion.

I. Adjourn.

Date posted: April 7, 2005

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County Clerk